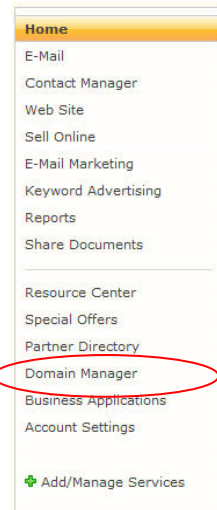


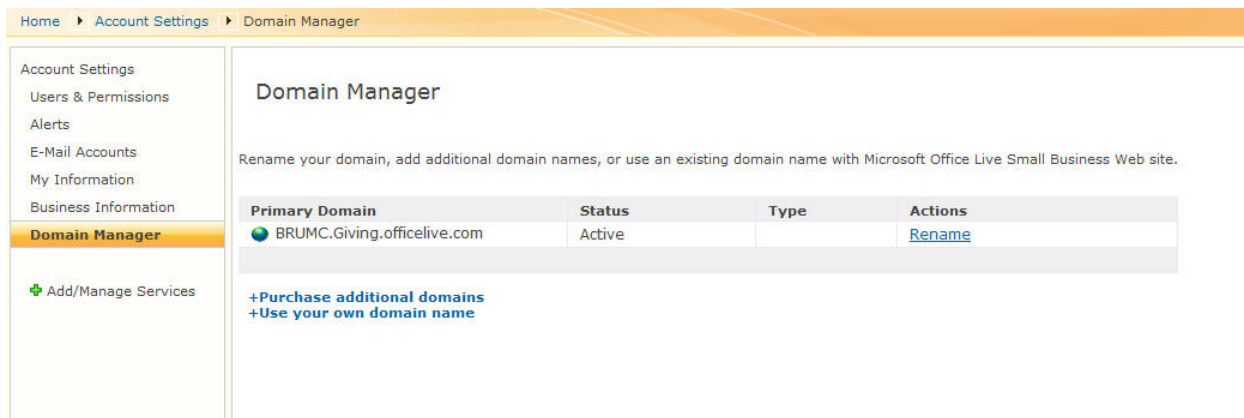
Add or transfer a domain name

On the menu at the left select Domain manager



In the domain manager you can select from 3 possible tools

1. Rename
2. Purchase additional domains
3. Use your own domain name



Rename allows you to change the basic setup of your current domain name
The free domain name is “yourname.groupname.officelive.com”

This current domain is free, but often users want their own domain www.mystuff.com
Use the Purchase additional domains link and go through the wizard to purchase a domain name. The first year may be free. A credit card will be required.

If you already own a domain name use the “use your own domain name” link.
The process for moving a domain requires you to contact your current domain holder and to get an authorization to move the domain name (usually a number).

Once a domain is purchased or moved it will appear here in the list. (may take a couple of days)
In the Actions column you will have the option to make it the primary domain. When your domain name is primary then others can find you at your domain name. (for example at: www.mystuff.com)